

OFFICIAL NOT ALONE PROVIDER AGREEMENT

This Official Not Alone Provider Agreement ("Agreement") is entered into on

_____ ("Effective Date") by and between Found & Woven: Hope After Abortion ("Found & Woven"), a Missouri nonprofit corporation, and

_____ ("Provider").

PURPOSE

Found & Woven developed the Not Alone Provider Program and curriculum to provide trauma-informed, Gospel-centered care for individuals impacted by abortion experiences. Through this Agreement, Found & Woven authorizes Provider to offer Not Alone services as an Official Not Alone Provider in accordance with the standards, practices, and expectations outlined herein.

GRANT OF PROVIDER STATUS

Found & Woven grants Provider the status of Official Not Alone Provider for the term of this Agreement. Provider may utilize the Not Alone curriculum, materials, training, and branding solely for the purpose of offering approved Not Alone services within its organization.

Provider acknowledges that all Not Alone materials, curriculum, training content, branding, and intellectual property remain the sole property of Found & Woven.

PROVIDER RESPONSIBILITIES

Provider agrees to:

- A. Maintain alignment with the mission, values, and participant care agreement of Found & Woven.
- B. Ensure all facilitators complete the required Not Alone training and any subsequent continuing education requirements established by Found & Woven. This agreement ensures that all volunteers/leaders in Provider's organization will have access to all

training videos and additional training materials at no additional cost.

- C. Conduct Not Alone groups, retreats, or 1:1s using approved curriculum and materials without extreme modification. Found & Woven recognizes group sessions may be modified to some degree to best serve a provider's time, space, and participant needs. Any significant changes and additions should be submitted to Found & Woven for review.
- D. Provide services in a manner that is trauma-informed, non-judgmental, confidential, and consistent with best practices (adhere to the Statement of Beliefs, vetted/trained/committed leaders, healthy group dynamics as laid out in training and participant agreement, feedback welcomed from leaders and participants, ongoing spiritual development of leaders, proactive prayer culture) for emotional and spiritual care.
- E. Maintain appropriate participant records and confidentiality practices in accordance with applicable laws. Understanding that confidentiality is a crucial component of offering Not Alone.
- F. Provide update logo and contact info of provider's organization. Inform Found & Woven if changes happen.
- G. Promptly communicate concerns regarding participant safety, abuse disclosures, threats of self-harm, or other situations requiring mandatory reporting or referral.

FOUND & WOVEN RESPONSIBILITIES

Found & Woven agrees to:

- A. Provide initial training for approved facilitators by providing access to the training videos and materials and a scheduled Q&A virtually as needed.
- B. Provide access to approved curriculum materials and updates.
- C. Offer ongoing consultation, support, and guidance related to the implementation of the Not Alone program.
- D. Include Provider in the Official Not Alone Provider network and directory while this Agreement remains active and in good standing.
- E. Provide branding and promotional guidelines for approved use and suggestions for promotion if desired.

QUALITY ASSURANCE

Provider agrees to participate in quality assurance efforts, including:

- Periodic implementation reviews (check-ins on how prepared & supported Providers feel)
- Collection of participant feedback when requested for use with donor communications, newsletters, and promotion on social media and speaking opportunities.
- Submission of program metrics as outlined by Found & Woven (how many served in a year, how many groups/1:1s offered, number of volunteers, referrals to outside resources)
- Participation in quarterly provider meetings as available, any ongoing trainings, or consultations as reasonably requested.

Found & Woven reserves the right to review program implementation to ensure fidelity to the Not Alone model.

FEES

Provider agrees to the following fees:

Initial Startup and Training Fee: **\$1,000**

- Two Not Alone Books
- Two Hard Copy Training Manuals
- 1 year - access to the online Google Classroom containing the training modules
- If needed: Two 1-hour live Q&A with F&W Staff with your board, leadership, or staff
- Direct support from our Not Alone Provider Liaison and Not Alone Provider Network

Annual Provider Fee: **\$250 or \$25/mo (after first year)**

Participant Materials Fee: purchase of Not Alone Books

**Additional fees may be established by mutual written agreement.

REPORTING REQUIREMENTS

Provider shall submit bi-annual reports containing:

- Number of participants served
- Number of groups conducted
- Number of facilitators trained
- General outcomes and testimonies (with participant consent to be used in newsletters, social media, speaking/presenting opportunities, and donor relations)
- Additional information reasonably requested by Found & Woven

No personally identifiable participant information shall be shared without proper consent.

USE OF NAME AND LOGO

Provider may identify itself as an "Official Not Alone Provider" during the term of this Agreement. Provider may use approved logos, branding, and promotional materials in accordance with Found & Woven brand standards.

INTELLECTUAL PROPERTY

All Not Alone curriculum materials, training resources, manuals, videos, branding, trademarks, and associated intellectual property remain the exclusive property of Found & Woven.

Provider may not reproduce, distribute, sell, sublicense, or transfer materials outside the scope of this Agreement without written permission.

Found & Woven is the sole and exclusive owner of the name "Found & Woven," the curriculum name "Not Alone," and all associated logos, branding, materials, content, resources, and derivatives (collectively referred to as the "Protected IP"). All rights in the Protected IP are reserved. This includes but is not limited to:

- The full curriculum name "Not Alone"
- Any portion or variation of the name "Not Alone"
- The name "Found & Woven"
- All curriculum content, structure, materials, workbooks, videos, guides, and supporting resources
- Any derivative works or adaptations

These rights are protected under copyright, trademark, and other applicable intellectual property laws.

No person, organization, entity, or individual is permitted to use the name "Found & Woven," the name "Not Alone," or any part thereof **outside** of the Not Alone Provider agreement without prior explicit written permission. Prohibited actions include, but are not limited to:

- Using "Not Alone" or "Found & Woven" as the name or part of the name of any program, curriculum, course, workshop, group, event, or service.
- Using any substantially similar name that could cause confusion.
- Incorporating any portion of the "Not Alone" curriculum (in whole or in part) into another program.
- Reproducing, modifying, adapting, distributing, or publicly presenting any Protected IP.
- Creating derivative works based on the "Not Alone" curriculum.

- Using the names in marketing, advertising, websites, social media, printed materials, or any other public or private context.

****Not Alone Providers are permitted to advertise with the name **Not Alone**.**

TERM AND RENEWAL

This Agreement shall remain in effect for one (1) year from the Effective Date and shall automatically renew annually unless terminated by either party with thirty (30) days written notice.

If the agreement ends, the provider is welcome and encouraged to continue using Not Alone as they see fit, but will not be allowed to use the provided Found & Woven promotional materials and branding, and will no longer be listed as an official provider or promoted by Found & Woven.

TERMINATION

Found & Woven may immediately suspend or terminate this Agreement if Provider:

- Violates participant safety standards
- Misuses curriculum or intellectual property
- Fails to maintain required training standards
- Acts in a manner inconsistent with the mission or values of the Not Alone program
- Fails to comply with reporting requirements

INDEPENDENT ORGANIZATION

Provider remains an independent organization and is not an employee, agent, subsidiary, or legal representative of Found & Woven.

Nothing in this Agreement creates a partnership, joint venture, or fiduciary relationship between the parties. Not Alone Providers would be considered affiliates of the Not Alone Provider Network.

LIABILITY

Each party shall maintain its own insurance coverage and be responsible for its own acts, omissions, employees, volunteers, and participants.

STATEMENT OF SHARED COMMITMENT

Both parties affirm their commitment to providing compassionate, trauma-informed, Gospel-centered care to individuals impacted by abortion experiences and to maintaining the integrity of the Not Alone model for the benefit of those served.

FOUND & WOVEN: HOPE AFTER ABORTION

By: _____

Name: _____

Title: _____

Date: _____

PROVIDER ORGANIZATION

By: _____

Name: _____

Title: _____

Date: _____